## In House Field Trip Form

This must be attached to an Activity Request Form and submitted at least two weeks prior to event.
You may attach a separate roster as long as the student names are typed along with the ID numbers and grade levels.

Name of Club/Organization: $\qquad$
Activity Location: $\qquad$
Date of Activity: $\qquad$ Time of Activity: $\qquad$

| Last Name | First Name | ID Number | Grade Level |
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## Teacher Notification of In-House Activity

Student Name: $\qquad$ ID\#: $\qquad$ Grade: $\qquad$
Teacher/Sponsor: $\qquad$ Location: $\qquad$
Purpose of Activity: $\qquad$
Date of Activity: $\qquad$ Time: from $\qquad$ to $\qquad$
Please obtain permission and the signatures from each of your teachers here
*Please show this to your teachers at least one week prior to event and it is your responsibility to make up any classwork that you missed

| Period 1 | Period 2 |
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| Period 3 | Period 4 |
| Period 5 | Period 6 |
| Period 7 | Period 8 |

## Teacher Notification of In-House Activity

Student Name: $\qquad$ ID\#: $\qquad$ Grade: $\qquad$
Teacher/Sponsor: $\qquad$ Location: $\qquad$
Purpose of Activity: $\qquad$
Date of Activity: $\qquad$ Time: from $\qquad$ to $\qquad$
Please obtain permission and the signatures from each of your teachers here
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| Period 1 | Period 2 |
| :--- | :--- |
| Period 3 | Period 4 |
| Period 5 | Period 6 |
| Period 7 | Period 8 |

